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| ARTLINKS BURSARIES 2023 APPLICATION FORM  **DEADLINE MONDAY 20TH OF FEBRUARY 2023 AT 5PM** |
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| **Read the form fully and complete all sections** |
| **Eligibility**   * You must **be an ArtLinks member** to apply. Email [artlinks.ie@gmail.com](mailto:artlinks.ie@gmail.com) to request a membership form before **13/02/2023**. Membership requests received after this date will not be processed until 21/02/2023 onwards. * You must be resident in the partnership area for a minimum of 2 years to be eligible for a bursary. * Applications will only be accepted from individuals over the age of 18. * The activity for which you have applied must take place within 12 months of receipt of the bursary award. * Artists may only apply for one bursary in any one Bursary Application period. |
| **Submitting your application** |
| * All applications must be submitted to [artlinks.ie@gmail.com](mailto:artlinks.ie@gmail.com) . Applications submitted to Arts Office emails will not be accepted. * Mark in the email subject box ‘ArtLinks Bursary Application 2023’ plus the County under which you are submitting. Example*: ArtLinks Bursary Application 2023/Carlow* * All application forms and supplementary materials must be compiled into **a single PDF document** no larger than 10MB. Applications submitted in multiple PDFs or in any other format will not be accepted. **Please submit the following within a single PDF:**   1. Completed application form  2. Short statement of interest 3. Detailed description of proposal 4. C.V. 5. Supporting Material   * Late applications will not be accepted |
| **Adjudication is based on**   * Comprehensiveness of application form * Relevance to current artistic practice * Demonstration of capacity to successfully plan and execute the project * Budget management * Tangible benefits from the award |
| **Check List** |
| **Please submit each of the following:**   |  |  |  | | --- | --- | --- | | **1.** | **Completed application form** |  | |  |  |  | | **2.** | **Short statement of interest** |  | |  |  |  | | **3.** | **Detailed description of proposal** |  | |  |  |  | | **4.** | **Curriculum Vitae** |  | |  |  |  | | **5.** | **Contents list and support material** |  | |

# 1. **Personal Details**

|  |  |
| --- | --- |
| **Name:** |  |
| **Address:** |  |
| **Telephone:** |  |
| **Mobile:** |  |
| **Email:** |  |
| **Which ArtLinks Partner county are you currently resident in?** |  |
| **How long have you been resident in this ArtLinks Partner county?** You must be resident in the County for a minimum of 2 years to be eligible |  |
| **I am applying as an:** |  |
| **Emerging Artist** |  |
| **Professional Artist** |  |

**Which ONE art form does this Application primarily involve? (Please tick)**

|  |  |
| --- | --- |
| **Architecture** |  |
| **Circus** |  |
| **Dance** |  |
| **Film** |  |
| **Literature** |  |
| **Street Arts** |  |
| **Opera** |  |
| **Music** |  |
| **Theatre/Drama** |  |
| **Visual Arts** |  |
| **Traditional Arts** |  |
| **Multidisciplinary**  list main art forms involved, e.g. music and dance |  |

**Previous Awards Received:**

Give details of any previous awards received e.g. Arts Council, ArtLinks, Local Authority, other professional organisations. Please list any current applications for which you have recently applied and are awaiting a decision.

|  |  |  |
| --- | --- | --- |
| **Title of Award** | **Year Received** | **Amount Received** |
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**Previous Development Courses:**

Please list details of any professional development courses you have attended for your creative work

|  |  |  |
| --- | --- | --- |
| **Title of Course** | **Organised By** | **Year Attended** |
|  |  |  |
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**Brief Description**

Give a brief description of the purpose for which you are applying for this Award. We will consider applications for assistance with any of the following areas of support:

* Travel and training
* Mentorship
* To assist with education at graduate level
* Projects with a demonstrable benefit to practice development

Note: a separate detailed description of your proposal is required as part of supporting documentation.

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| **Brief Description (max 300 words)** |
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If you are applying for an ArtLinks Bursary Award for study purposes, please give details of the college/course and confirm whether you have been accepted on the course. If not, state the stage your negotiations have reached. If you have not yet applied, give names of colleges / tutors to which you will apply. Bursaries will only be awarded once proof of acceptance on the course has been submitted to ArtLinks.

|  |  |
| --- | --- |
| **Name** |  |
| **Address** |  |
| **Course** |  |
| **Year of Study** |  |

Please provide a detailed budget breakdown of your proposal, itemising expenditure in detail.

Provide information on all sources of income relevant to your proposed project / activity. It is expected that you find at least 10% from other sources, which can include in-kind income. Emerging and Professional Artist Awards are between **€1,000 - €3,000** approx. and must be included in the total income column.

Income and Expenditure will be specific to your project and you may not need to fill out all the suggested fields.

**Please Note: Income should equal Expenditure**

|  |  |
| --- | --- |
| **INCOME** | |
| **Private income - Please itemise**  (Your own resources, i.e. your own earnings that you are willing to spend on this activity) | |
| **Subtotal** |  |
| € |
| **Earned Income- Please itemise**  (e.g. sale of artwork, ticket sales) | |
| **Subtotal** |  |
| € |
| **Income in kind - Please itemise**  (Services or goods offered to you, i.e. if someone is willing to design posters for you for free, donate wine for the preview etc. The value of this ‘Income in Kind’ is the price of that service had they not offered it to you for free.) | |
| **Subtotal** |  |
|  |
| **Other income- Please itemise**  (Monies you have been awarded from other organisations, sponsors etc.) | |
| **Subtotal** |  |
|  |
| **AMOUNT REQUESTED FROM ARTLINKS** (The amount of money you require from ArtLinks to undertake this activity. Emerging and Professional Artist Awards are between **€1,000 - €3,000** approx.) |  |
| **Total income**  (The sum of all the sources of income given above which should equal the total expenditure below) |  |

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| **EXPENDITURE** | |
| **PROJECT COST OR COURSE / COLLEGE FEES** (please provide breakdown of costs) | |
| **Subtotal** |  |
| € |
| **OVERHEADS AND ADMINISTRATION COSTS - Please itemise**  (Artists fees with approx. breakdown of hours. Overhead and administration costs directly associated with this project/activity) | |
| **Subtotal** |  |
| € |
| **TRAVEL EXPENSES- Please itemise** | |
| **Subtotal** |  |
|  |
| **MATERIALS- Please itemise**  (we do not fund equipment i.e. Laptops, cameras, instruments etc.) | |
| **Subtotal** |  |
|  |
| **OTHER COSTS- Please itemise**  (e.g. evaluation, documentation. Please list these costs) | |
| **Subtotal** |  |
|  |
| **MARKETING / PUBLICITY OF PROPOSED ACTIVITY- Please itemise** | |
| **Subtotal** |  |
|  |
| **TOTAL EXPENDITURE** | € |

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| **2. Short statement of interest (max 500 words)**  AS PART OF YOUR STATEMENT OF INTEREST CAN YOU OUTLINE WHY YOU ARE APPLYING FOR THIS AWARD AND WHAT THE PROJECTED OUTCOMES/NEXT STEPS MIGHT BE ONCE THIS PROJECT IS COMPLETED. OUTLINE ANY POTENTIAL OPPORTUNITIES FOR EXHIBITION/PUBLISHING/PERFORMANCE. |
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| **3. Detailed description of proposal (max 1000 words)** |
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**4. Curriculum Vitae**

**[Insert c.v. here]**

**5. Contents List & Support Material**

LABEL ALL MATERIAL WITH: YOUR NAME , YEAR, TITLE, MEDIUM, DIMENSIONS, AS APPROPRIATE TO YOUR DISCIPLINE.

**Content List:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Year** | **Title** | **medium/description** | **Dimension/format** |
|  |  |  |  |
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Supporting documentation may include:

* images, pamphlets, brochures, texts, sound bites, transcripts (4 pages max), video links.
* Max of 12 still images
* Video Show reel (YouTube or Vimeo) links max 6 minutes accepted
* Writing samples max 5 pages.

Ensure all online supporting material is easily accessed.

**Insert Support Material:**

I have read the conditions applying to ArtLinks 2023 Bursary Awards. The information I have supplied is correct to the best of my knowledge. I agree to be bound by the terms and conditions of this scheme.

**I CONSENT TO THE PROCESSING AND SHARING OF MY PERSONAL DATA WITH THE WEXFORD, WATERFORD, KILKENNY AND CARLOW COUNTY COUNCILS, THE ARTLINKS ADMINISTRATOR, AND TO EXTERNAL ASSESSORS ALSO FOR THE PURPOSES OF THIS AWARD ONLY. I BELIEVE THAT THIS INFORMATION WILL NOT BE USED FOR ANY OTHER PURPOSES.**

**PLEASE TICK THE BOX IF YOU WANT TO BE ADDED TO OUR EMAIL DATABASE FOR UPCOMING ACTIVITIES WITH YOUR ARTS OFFICES** Yes             No   1

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|  |  |
| **Print name:** |  |
| **Date:** |  |

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| **Completed application forms must be submitted to**  [**artlinks.ie@gmail.com**](mailto:artlinks.ie@gmail.com)  **Mark in the email subject box ‘ArtLinks Bursary Application 2022’ plus the County under which you are submitting**  *Example ArtLinks Bursary Application 2022/Waterford* |
| **DEADLINE Monday 20th of February 2023 at 5pm** |
| **Please note that late applications will not be accepted.**  **Applications sent to Arts Office emails will not be processed.** |
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